



## APPLICATION FOR EMPLOYMENT

*Innovative Analytics and Training LLC  
1455 Pennsylvania Avenue, NW. Suite 400  
Washington, DC 20004*

Innovative Analytics & Training, LLC (IAT) is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

We are always recruiting qualified candidates and welcome open applications.

Date:

### **PERSONAL INFORMATION:**

Salutation:

\*Last name:

\*First name:

Middle name:

Street address (number, street, Apt/Suite #):

City:

State :

Zip code:

\*Daytime phone: (        )        –

\*Evening phone: (        )        –

\*Cell phone number: (        )        –

\* During the last ten years, have you ever been convicted of, or pled guilty or no contest to, any criminal offense other than minor traffic offense? Yes | No

If yes, explain:

*(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).*

\* Indicates required field

**SECURITY CLEARANCE:**

\*Do you currently hold a U.S. security clearance? Yes | No

\*Security Clearance Level:

No Clearance | Confidential | Secret | Top Secret | TS/SCI | TS/SCI CI Polygraph | TS/SCI Lifestyle/Full-Scope Polygraph

Latest Background Investigation Date:

Date of Latest Polygraph:

**EMPLOYMENT HISTORY**

*If you are going to attach a resume, you may complete only the required fields.*

List last employer first, including U.S. Military Service.

**1. \*Employer:**

Street address (number, street, Apt/Suite #):

City:

State :

Zip code:

Position Title:

Type of employment: Full-time | Part-time | Contractor | Internship | Fellowship | Volunteer

Number of Hours/Week:

Dates of Employment (month/year):

Salary:

\*Supervisor:

\*May we contact your present employer? Yes | No

Reason for Leaving:

\* Indicates required field

**2. \*Employer:**

Street address (number, street, Apt/Suite #):

City:

State :

Zip code:

Position Title:

Type of employment: Full-time | Part-time | Contractor | Internship | Fellowship | Volunteer

Number of Hours/Week:

Dates of Employment (month/year):

Salary:

\*Supervisor:

\*May we contact your present employer? Yes | No

Reason for Leaving:

**3. \*Employer:**

Street address (number, street, Apt/Suite #):

City:

State :

Zip code:

Position Title:

Type of employment: Full-time | Part-time | Contractor | Internship | Fellowship | Volunteer

Number of Hours/Week:

Dates of Employment (month/year):

Salary:

\*Supervisor:

\*May we contact your present employer? Yes | No

Reason for Leaving:

\* Indicates required field



2. Type of Degree: Undergraduate Degree | Graduate Degree | Certification

School:

City:

State:

Major:

GPA:

Degree earned:

3. Type of Degree: Undergraduate Degree | Graduate Degree | Certification

School:

City:

State:

Major:

GPA:

Degree earned:

4. Type of Degree: Undergraduate Degree | Graduate Degree | Certification

School:

City:

State:

Major:

GPA:

Degree earned:

**SPECIALIZED TRAINING/SKILLS** (Include job-related training in the United States Military): [free character text box]. *You need not disclose honors, scholarships, or memberships in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.*

\* Indicates required field

ACADEMIC HONORS/SCHOLARSHIPS:

PUBLISHED PAPERS:

MEMBERSHIPS (*You need not disclose honors, scholarships, or memberships in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status*):

LANGUAGES:

1.

Reading: Basic | Working Knowledge | Fluent

Written: Basic | Working Knowledge | Fluent

Speaking: Basic | Working Knowledge | Fluent

2.

Reading: Basic | Working Knowledge | Fluent

Written: Basic | Working Knowledge | Fluent

Speaking: Basic | Working Knowledge | Fluent

3.

Reading: Basic | Working Knowledge | Fluent

Written: Basic | Working Knowledge | Fluent

Speaking: Basic | Working Knowledge | Fluent

### **RESUME & COVER LETTER**

Print off and include your resume when sending in your hard copy job application. Thank you.

\* Indicates required field

## APPLICANT'S CERTIFICATION AND AGREEMENT

*I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize IAT and/or any of its representatives, agents or vendors to verify their accuracy and to obtain reference information on my work performance. Additionally, I authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to IAT and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information. I hereby release IAT from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.*

*I understand that this application is considered current for 180 days. If I wish to be considered for employment after this period I must fill out and submit a new application.*

*I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.*

*I understand that IAT and/or any of its representatives, agents or vendors may perform a background check for employment purposes and that this may include information regarding prior employment, work performance, reasons for employment termination, as well as a records check of driving, criminal, credit, education, degrees, professional licenses and/or certifications depending on the position.*

*I understand and agree that, subject to applicable law, I may be required to take a drug and alcohol screening test. I hereby give my voluntary consent for a blood and/or urine sample to be collected from me and submitted for testing. I also consent to the release of the test results to IAT and/or any of its representatives, agents or vendors. I understand that any positive drug or alcohol result may preclude my employment.*

*I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment with IAT. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or IAT may terminate my employment at any time with or without notice or cause.*

Click here once you have read and agree to the above.

Date:

***This application for employment is good for 180 days only.  
Consideration for employment after this period requires a new application.***

\* Indicates required field